

2020-21 North East Carolina Prep School Free and Reduced Price School Meals Household Application

(Complete one application per household. Please

use a pen.) Please return to: 274 Husky Trail Tarboro, NC 27886 252-641-0464

A. CHILDREN and STUDENT Household Members										NOTE: For more information on <i>“Sources of Income for CHILDREN/STUDENTS”</i> and <i>Income Frequency</i> see the charts on page 2 (or reverse side) of this application.										B. Assistance Programs									
1) LIST the names of ALL INFANTS, CHILDREN and STUDENTS in the household up to and including grade 12. 2) CIRCLE “S” for STUDENT or “O” for Other children that are not students to indicate the child’s role in the household.					If applicable, for each STUDENT in the household please ENTER the Name of the School where the student is currently enrolled and their current Grade .					If applicable, please CIRCLE if a CHILD/STUDENT is: <div style="border: 1px solid black; padding: 2px; text-align: center;"> Homeless Migrant Runaway Foster </div>					CHILD/STUDENT INCOME Earnings from Work ENTER total GROSS income amount (before deductions) in whole dollars only. (\$000)					CHILD/STUDENT INCOME from ALL OTHER Sources									
First	MI	Last	Circle One:		School Name		Grade																						
			S O						H M R F		\$		Weekly Monthly Bi-Weekly Bi-Monthly		\$		Weekly Monthly Bi-Weekly Bi-Monthly												
			S O						H M R F		\$		Weekly Monthly Bi-Weekly Bi-Monthly		\$		Weekly Monthly Bi-Weekly Bi-Monthly												
			S O						H M R F		\$		Weekly Monthly Bi-Weekly Bi-Monthly		\$		Weekly Monthly Bi-Weekly Bi-Monthly												
			S O						H M R F		\$		Weekly Monthly Bi-Weekly Bi-Monthly		\$		Weekly Monthly Bi-Weekly Bi-Monthly												
			S O						H M R F		\$		Weekly Monthly Bi-Weekly Bi-Monthly		\$		Weekly Monthly Bi-Weekly Bi-Monthly												

C. ADULT Household Members													
1) For EACH ADULT household member (including yourself) ENTER ALL types and amounts of GROSS income received. Please INSERT a “0” to indicate NO INCOME where applicable. If an income field is left blank it certifies there is no income to report. 2) USE whole dollar amounts only (no cents) (ex. \$1000). NOTE: For more information on <i>Sources of Income for Adults and Income Frequency</i> see the charts on page 2 (or reverse side) of this application.													
LIST ALL ADULT household members (FIRST and LAST name) even if they do not receive income.		GROSS Income Earnings from WORK		CIRCLE Frequency		Public Assistance/ Alimony/ Child Support		CIRCLE Frequency		Pensions/ Retirement/ All Other Income		CIRCLE Frequency	
Head of Household		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly	
Other Adult		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly	
Other Adult		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly	
Other Adult		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly	
Other Adult		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly		\$	Weekly Monthly Bi-Weekly Bi-Monthly	

D. Household Total and Social Security Number (SSN)									
<div style="border: 1px solid black; padding: 5px; display: flex; justify-content: space-between;"> ENTER Total Number of Household Members (Children and Adults) HERE <input style="width: 100px;" type="text"/> </div>									
<div style="border: 1px solid black; padding: 5px; display: flex; justify-content: space-between;"> ENTER LAST FOUR DIGITS of SSN HERE (Head of Household or Primary Wage Earner ONLY) <input style="width: 100px;" type="text"/> </div>									
<input type="checkbox"/> I do not have a Social Security Number									

E. Attestation: An adult household Member must sign the application. “I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my child(ren) may lose meal benefits and I may be prosecuted under State and Federal Laws.”											
Head of Household Signature:			Today’s Date:		Email:			Address:			
Printed Name:					Contact Number:			City:		State: Zip Code:	

For Office Use Only	Total Household Members :		Total Household Income: per:	
	Income Conversion			
	<small>NOTE: If there are multiple income sources with more than one frequency, the SFA must annualize all income by multiplying:</small> <input type="checkbox"/> Weekly (x52) <input type="checkbox"/> Bi-Weekly (x26) <input type="checkbox"/> Monthly (x12) <input type="checkbox"/> Bi-Monthly (x24) <input type="checkbox"/> Annually			

Eligibility Determination:	
<input type="checkbox"/> Categorical Eligibility <input type="checkbox"/> Free <input type="checkbox"/> Reduced <input type="checkbox"/> Denied	
Reason for Denial of Eligibility:	

Determining Official’s Signature & Date:	
Confirming Official’s Signature & Date:	
Verifying Official’s Signature & Date:	

Sources of Income

Sources of Income for CHILDREN/STUDENTS	
Sources of Income	Examples
<ul style="list-style-type: none"> Earnings from work 	<ul style="list-style-type: none"> A child has a regular full or part-time job where they earn a salary or wages
<ul style="list-style-type: none"> Social Security <ul style="list-style-type: none"> -Disability Payments -Survivor's Benefits 	<ul style="list-style-type: none"> A child is blind or disabled and receives Social Security benefits A Parent is disabled, retired or deceased and their child
<ul style="list-style-type: none"> Income from any other source 	<ul style="list-style-type: none"> A child receives regular income from a private pension fund, annuity or trust

Sources of Income for ADULTS		
Earning from Work	Public Assistance/Alimony/ Child Support	Pensions/Retirement/ All Other Income
<ul style="list-style-type: none"> Salary, wages, cash bonuses Net income from self-employment (farm or business) <p><i>If you are in the U.S. Military:</i></p> <ul style="list-style-type: none"> Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> Unemployment benefits Worker's compensation Supplemental Security Income (SSI) Cash Assistance from State or local government Alimony payments Child support payments Veteran's benefits Strike benefits 	<ul style="list-style-type: none"> Social Security (including railroad retirement and black lung benefits) Private pensions or disability benefits Regular income from trusts or estates Annuities Investment income Earned interest Rental income Regular cash payments from outside household

Income Frequency

Weekly = Once per week

Bi-Weekly = Every two (2) weeks

Monthly = Once per month

Bi-Monthly = Twice per month

Annually = Total salary per year

Please mail this application to:

North East Carolina Prep School

274 Husky Trail

Tarboro, NC 27886

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

USDA Non-Discrimination Statement

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

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