



North East Carolina Preparatory School

William Etheridge, *Executive Director*

July 10, 2019

Dear NECP Parent/Guardian:

As a parent of a student at North East Carolina Preparatory School, you have the right to know the professional qualifications of the classroom teacher who instructs your child. This is a requirement for all schools that receive Title I funds.

Federal law allows you to request certain information about your student's classroom teacher. The law also requires the school to give you this information in a timely manner upon request.

Listed below is the information for which you have the right to ask regarding each of your student's classroom teachers:

- Whether the North Carolina Department of Public Instruction (NCDPI) has licensed or endorsed your child's teacher for the grades and subjects taught.
- Whether NCDPI has decided that your student's teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- Whether any teacher assistants or similar paraprofessionals provide services to your child and, if they do, their qualifications.

Please contact me at etheridgewj@necprepschool.com if you would like to receive any of this information.

Sincerely,

William J. Etheridge

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Executive Director

North East Carolina Preparatory School
274 Husky Trail, Tarboro, NC 27886
Phone: (252) 641-0464 Fax: (252) 641-1816