

NECP Board Meeting Minutes  
Regular Meeting of the Board  
274 Husky Trail Tarboro, NC 27886  
March 1, 2021  
Scheduled Time 6:30pm

Upon determining the presence of a quorum, Chairman Fleming called the regular board meeting of the Board of Directors to order at 6:30 at NECP Elementary Cafeteria/Zoom.

**Board Members Present**

Chair Cary Fleming  
Vice Chair David Anderson  
Director Lisa Knight  
Director Anne Mann  
Director Cara Archer  
Director Richard Scott  
Director Beatrice Ward

**Board Members Absent:**

None

**Arrived late:**

None

**Departed early:**

None

**Others Present:**

Executive Director William Etheridge  
NECP's High School Principal Phillip Lampron  
NECP's K-7<sup>th</sup> Instructional Coach Victor Fenner  
NECP's 8<sup>th</sup> -12<sup>th</sup> Instructional Coach Jemal Boone  
NECP's K-7<sup>th</sup> Principal Vernita Williams  
NECP's Board Recorder Youlanda Bulluck  
NECP Athletic Director William Harrison  
NECP Agriculture Teacher Amber Nead  
NECP Transportation Director Tom Wooten  
NECP's Marketing Director Jennifer Watson  
NECP's Technology Director Trey Everette  
NECP's Parent Patrick Robinette

**Call to Order:** Upon determining the presence of a quorum, Chairman Fleming called the regular board meeting of the Board of Directors to order at 6:31 pm.

**Approve the Agenda:**

**Motion** by Director Mann to accept the agenda. Seconded by Director Ward. Passed without dissent.

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**Approve the February's Board Minutes:**

**Motion** by Director Mann to approve the February Board's Meeting Minutes. Seconded by Vice Chair Anderson. Passed without dissent.

**Public Comments:** None to Report

**Executive Director's Report**

**January's Budget Report:**

**Motion** by Director Mann to approve the January Budget's Report. Seconded by Director Knight. Passed without dissent.

**Contracts:**

**Motion** by Vice Chair Anderson to accept the contract of Ricoh. Seconded by Director Scott. Passed without dissent.

**Motion** by Director Scott to accept the contract of Eneco East to do repairs in the foyer area of the HVAC system. Seconded by Vice Chair Anderson. Passed without dissent.

**Buses:** NECP Transportation Director Wooten reported the need for three buses.

**Motion** by Vice Chair Anderson to accept the recommendation of NECP's Transportation Director Wooten to look into purchasing three more buses. Seconded by Director Scott. Passed without dissent.

**Open Enrollment Update:** NECP Marketing Director Watson reported the following items; expressed enjoyment of emailing out the Intent to Re-enroll forms, received one undecided, and conducting exit interviews when students withdraw.

**Enrollment Report:** Executive Director Etheridge presented the board with the Enrollment Report document.

**K – 12th Remote Learning Update:** NECP Elementary Principal Williams reported the following items; it's going well, 6<sup>th</sup>-7<sup>th</sup> graders having a hard time keeping those masks on, and students seems to be excited to be back.

NECP High School Principal Lampron reported the following items; teachers seemed to be excited, less participation of students online with teachers having to teach face to face and online, and students were excited to return back on campus.

**2021 Spring Sports:** NECP Director Athletic Director Harrison reported the following items; will virtual students be able to participate in sports? physical forms from last year can carry over into this year, they must have a physical form on file, spring sports will include softball, baseball, soccer, & golf, orientation will be March 4, some games are limited schedule, and tryouts will start Monday.

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**Motion** by Vice Chair Anderson to proceed to with sports. Seconded by Director Scott. Passed without dissent.

**2021 – 2022 Employment Contact:** Exe. Director Etheridge reported the following items; working on a NC Salary Schedule for the employees, don't have to do a new contract every year with employees, and streamline employment process as recommended by school attorney.

**Motion** by Director Scott to accept the recommendation of Exe. Director Etheridge to proceed with the NC Salary Schedule. Seconded by Vice Chair. Passed without dissent.

**Students At-Risk of Academic Failure:** Exe. Director Etheridge reported the following; information of offering a 6-week summer school program, 5 days a week 5 hours a day, Charter Schools are optional, and would recommend for NECP to participate in this program. NECP Elem. Principal Williams and NECP High School Principal Lampron presented the board with the Students At- Risk of Academic Failure data documents.

**2021 – 2022 Daily Schedule Recommendation:** Exe. Director Etheridge recommended the daily schedule for the 2021-2022 school year to reflect Mondays – Thursdays 8:00am – 3:15pm and Fridays 8:00am – 1:00pm. This item will be discussed more at the board next month for further discussion.

**2021 – 2022 K-7<sup>th</sup> Electives:** Exe. Director Etheridge and NECP Elem. Principal Williams reporting on expanding the K – 7<sup>th</sup> elective classes to add on an Agriculture class. The 7<sup>th</sup> graders currently have the class as an elective.

NECP Parent Robinette presented the board with a proposal to hire the recommended candidate for the Agriculture teacher/FFA Advisor.

**Motion** by Vice Chair Anderson to accept the recommendation to expand the K- 6<sup>th</sup> (7<sup>th</sup>) electives to include the Agriculture. Seconded by Director Scott. Passed without dissent.

**Governor's Emergency Education Relief Application:** Exe. Director Etheridge reported using the Governor's Emergency Education Relief to hire a part time counselor in response to COVID-19; social and emotional needs of students.

**NECP Webpage Upgrade:**

**Motion** by Director Scott to accept the recommendation of NECP's Technology Director Everette to allow Educational Networks to revamp the website. Seconded by Director Ward. Passed without dissent.

**NECP Virtual Academy Proposal:** NECP High School Principal Lampron presented the board with a proposal of having the Virtual Academy.

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Exe. Director Etheridge reported of having to wait for confirmation from higher authority before a decision is made on this item over schools in the state of N.C.

**Board Committee Reports & Actions**

**Governance:** None to Report

**Nominations:** None to Report

**Finance:** Director Mann reported the following items; had a meeting last week, discussed the budget project and discussed the salary schedule for employees.

**Curriculum & Technology:** Director Ward reported the following items; had a great meeting, discussed how many tests, quizzes, homework assignments, and classwork for students that would be due every 6 weeks.

**Building & Facilities:** None to Report

**Fundraising/Parent Involvement:** None to Report

**Announcements:** None to Report

**Closed Session: Closed Session - Personnel, Contracts, & Leases- General Statutes 143-318.11(a) (1) & (5)**

**Motion** by Director Archer to go into Closed Session. Seconded by Director Mann. Passed without dissent.

**Closed Session:** 8:35pm

**Convened Opened Session:** 9:10pm

**Motion** by Director Mann to convene Opened Session. Seconded by Director Archer. Passed without dissent.

**No Actions Taken in Closed Session**

**One Action Taken in Opened Session**

**Open Session:**

The board accepted the staff resignations, hiring, and change of duties for Mr. Boone.

**Adjournment:**

**Motion** by Director Mann to adjourn the meeting at 9:15pm. Seconded by Director Knight. Passed without dissent.

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These minutes were approved by the board on \_\_\_\_\_  
Board's secretary \_\_\_\_\_